

Summer Internship 2010 Deadline April 2

The Harvard Art Museum is pleased to announce an internship opportunity in its Department of Education for summer 2010. We welcome applications from full-time graduate students interested in visual art, museum education, interdisciplinary study, and/or instructional technology.

Harvard Art Museum is one of the world's leading arts institutions, with the Arthur M. Sackler, Busch-Reisinger, and Fogg Museums, the Straus Center for Conservation, the Center for the Technical Study of Modern Art, the Harvard Art Museum Archives, and the Archaeological Exploration of Sardis, in Turkey. The Harvard Art Museum is distinguished by the range and depth of its collections, its groundbreaking exhibitions, and the original research of its staff. For more than a century, the Harvard Art Museum has been the nation's premier training ground for museum professionals and scholars and is renowned for its role in the development of the discipline of art history in this country.

The mission of the Harvard Art Museum is to preserve, document, present, interpret, and strengthen the collections and resources in its care, and in keeping with the larger purposes of Harvard University, to advance the knowledge and appreciation of art and art museums through research, teaching, professional training, and public education. In line with this mission, the internship program will provide qualified graduate students with the opportunity to collaborate on educational programming, learn about the Harvard Art Museum collection, and complete an individual project to further the museum's educational outreach.

Eligibility

- Candidates must be enrolled graduate students.
- Candidates must receive academic credit for the internship from their home institution.
- Candidates should be comfortable working independently and with groups.
- Candidates should have excellent written and verbal communication skills.
- Bilingual skills, teaching experience, and/or experience with instructional technology (such as audio and visual editing programs) are desired but not required.
- Candidates need not be art or art history majors, but must demonstrate interest in the arts, education, and museum studies.
- Offers will be contingent on the successful completion of a background check (required of all museum employees).

Internship specifics

- The internship will be unpaid.
- Interns will be expected to work approximately 15 hours/week.
- Interns will participate in a project to be determined during the interview process. This project will be designed to fit with the successful candidate's experience, skills, and interests as well as with the ongoing activities of the Harvard Art Museum Education Department.

Application procedures

- Application materials are due by 5pm on Friday, April 2, 2010.
- To be eligible for consideration, candidates must submit an internship application form and all required attachments.
- Please direct all application materials and inquiries to: Kelsey McNiff, Director of Academic Partnerships, Harvard Art Museum, 32 Quincy Street, Cambridge, MA 02138, 617-495-9615, kelsey_mcniff@harvard.edu

Information

Name _____

Address _____

City, State, Zip code _____

Phone # _____

Email _____

Educational Information

Name of college/university _____

Date of entry _____

Academic concentration _____

How did you learn about this opportunity? _____

Areas of Interest

Listed below are possible areas of focus for an internship that reflect our ongoing projects and priorities. Please rank the categories 1-7 to help us better understand your interests.

- Gallery teaching for K-12 audiences
- University audience education
- English language learners
- Medical education
- Interpretive materials (audio guides, gallery handouts, etc.)
- Documenting Education Department activities (video, photography, web presence, etc.)
- Instructional technology
- Other (please specify): _____

Required attachments

Please note that applications must include all required attachments to be eligible for consideration.

1. Cover letter
2. Current resume
3. Written statement:
Please respond to the following prompts in 300–500 words: Think about yourself as a student. What was a pivotal learning experience? How might that experience inform your approach to teaching from objects?
4. Letter of recommendation
5. Official letter from your home institution documenting that you will receive academic credit